

# Installation Instructions – Screw Collar Canopy

## IMPORTANT SAFETY INFORMATION

**WARNING** Before starting the installation, disconnect the power by turning off the circuit breaker or removing the fuse at the fuse box. Turning the power off using the lighting switch is not sufficient to prevent electrical shock.

Proper wiring is essential for the safe operation of this fixture. All electrical connections must be in accordance with local codes, ordinances or the National Electrical Code. If you are unfamiliar with methods of installing electrical wiring, secure the services of a qualified licensed electrician.

Fixture must be grounded to avoid potential electrical shocks.

This fixture is designed for use in 120 volt, 60hz, fused circuits.

Some metal parts in this fixture may have sharp edges. Handle with care to prevent cuts and abrasions from exposed edges.

**CAUTION:** Read instructions carefully before you start. Turn off power at fuse or circuit breaker box.

## MOUNTING STRAP

1. Attached mounting strap (1) to outlet box (2) (not provided) with unfinished screws (3)
2. Screw threaded pipe (4) into mounting strap (1). Use hex nut (5) to lock threaded pipe into place.
3. Connect screw collar loop (6) to threaded pipe (4).
4. Pass canopy (7) over screw collar loop (6). Approximately one-half of the screw collar loop exterior thread should be exposed. Adjust loop and thread pipe as required. Remove canopy.
5. Using two pairs of pliers, open one end of the chain (8) and connect it to the loop at the top of the fixture. Be sure to close chain link completely.
6. Slip threaded ring (9) then canopy (7) onto chain.
7. Repeat step 5 adjusting chain to desired length, and connect (with fixture attached) to screw collar loop (6).
8. Weave electrical wire and ground wire up chain (8) through center hole of screw loop (6) through threaded pipe (4) and into outlet box (2).

## CONNECTING THE WIRES

9. Attach ground wire from outlet box and ground wire from fixture to the mounting strap (1) by wrapping wire around green screw (10) and tighten firmly. DO NOT attach the grounding wires to any current carrying wire. If there is no ground wires in your outlet box, consult an electrician regarding proper grounding.
10. Place ribbed wire from the fixture (the wire with a raised ridge) evenly against the white wire from the outlet box. Fit a wire connector over the two wires and screw the connector clockwise until you feel a firmness.
11. Connect smooth wire from the fixture to the black wire from the outlet box in the same manner
12. Try gently to pull the connector (11) off the wires to check for a firm connection. If you can pull the connector off, repeat step 10 above, and check again. Be sure no bare wires show outside wire connector.
13. After the wires are connected, tuck them carefully inside the outlet box.
14. Raise canopy (7) against the ceiling and secure by threading the ring (1) onto screw collar loop (6).
15. Install bulbs. DO NOT exceed maximum wattage as shown on label attached to the fixture. DO NOT attempt to remove the wattage label. It will damage the finish. Using higher wattage bulbs will void the warranty of the fixture.
16. Restore power at fuse or circuit breaker box. Fixture is ready for operation.
17. To avoid shadow on glass, make sure to place wattage label on inside glass facing arm side.

